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UBCHEA ARCHIVES
COLLEGE FILES
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WCUU
Administrative
Board of Directors, Executive
Committee 1949-1950

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WEST CHINA UNION UNIVERSITY

Minutes of the Executive Committee of the BOARD OF DIRECTORS, held January 19th, 1949.

Present: H. J. Veals in the Chair, P. S. Lo, T. C. Whang, B. C. Yoh; by invitation Dr. William P. Fenn; ex officio S. H. Fong and A. W. Lindsay.

E. 354. *Dr. William P. Fenn.*

Dr. Fenn referred to the decision of Christian Colleges to do their best to meet the needs of China's youth at this period of change in the political situation.

He admitted being impressed by the developments that have taken place in W.C.U.U. during the last three years, particularly in the College of Medicine and Dentistry and Hospital; he congratulated the University on reducing its enrolment to approximately fifteen hundred.

He spoke of the concern of the New York Office over W.C.U.U.'s tendency to spread resources too thinly, resulting in the payment of inadequate salaries; the only solution possible is to reduce the size of the staff in order to give higher and more adequate salaries.

He urged the necessity of Christian Colleges for the immediate future to have a clear sense of purpose and direction to enable them to avoid unwisely yielding to pressures; and the necessity for very close cooperation between the Board of Directors and the Administration.

E. 355. *U.B.C.C.C.*

A letter signed by Drs. Van Dusen, North and McMullen, of December 17th, concerning the policy of the Universities, was received; also letter of Dec. 27th from Dr. McMullen commenting on the Minutes of the Annual Meeting of the Board of Directors, May 1948.

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E. 356. *University Church*
Correspondence was presented from Dr. D. S. Dye representing West China Mission of the ABRMS, concerning the presentation to West China Union University of the title Deeds of the Baptist playing field as the site for the University Church, in the following minute of the Officers' Council of ABRMS, New York City, May 1948:—

"Voted (1) that the Board express to the West China Union University its deep interest in the establishment of the proposed West China Union University student church on the campus if it provides the facilities to cooperating Boards to relate the University students to the program of the respective Missions and makes provision for baptism by immersion when requested:

(2) that the Board agrees to transfer to the West China Union University title to the section of the Baptist college campus now known as the Baptist Recreation Field, which is the rectangular plot west of Van Deman Hall, including the present faculty tennis courts,

(a) providing it represents the total contribution for which the Baptist Board will be requested;

(b) providing no part of the land granted to the University will be used for any other than church purposes and should it cease to be so used would revert to the Board; and (c) providing that sufficient money is in hand at the time of transfer of title for the erection of the first unit of such church in accordance with the architect's revised building plans which contemplate a completely above-ground building of several units as outlined in Dr. Phelps' letter of April 17th, 1948, with accompanying sketch, this first unit to be the hall of worship or the main church building."

AGREED to accept this piece of land from th

ABRMS as the site for the University Church on the understanding that all conditions can be met.

In connection with D327 requesting permission to lay the foundations for Church building and for assistance in raising funds for its completion, the West China Committee voted "WC 75 to re-affirm previous action in regard to the Church Building (WC 62 and 63) and to send a letter to the Administration expressing the judgment of the Committee that this is not a favorable time to build in view of the unsettled conditions in China."

AGREED that a letter of explanation be written to the West China committee urging that permission be given to proceed with the immediate erection of the Church building at this time.

E. 357. *Membership of Executive.*

In view of Mr. Howard Veals' leaving for furlough

AGREED to elect Miss Winifred Harris as a member of the Executive to serve in his place for the remainder of the year,

E. 358. *Salaries.*

Reported that in view of the low salaries and rising costs the Council had decided not to wait for the publication of the Government December index and had paid December salaries on an index of 10; further, the Council had voted to follow the Government plan of paying double salaries for the month of January on an index of 12.

AGREED to support Council's action.

E. 359. *Fees for the Spring Term.*

AGREED to accept the recommendation of the Council that fees for the Spring Term be as follows:

Dormitory Fee	2	deo rice
Electricity	3	"
Board	10	"

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Tuition for old students	8	deb rice
Tuition for new students	10	rice
Laboratory	1.7	,"
Health	1	,"
Library	1	,"
Athletics	.5	,"
English materials	.5	,"
Microscope Rental	.7	,"

E. 360. *Disposition of Farm Land.*

Following minute D. 323,

AGREED to empower the Council to sell the Kao and Wu Ho Si farms as soon as possible.

E. 361. *Change in Constitution of Board of Directors.*

Reported that upon the recommendation of the W.C.U.U. Committee the Trustees of the United Board have approved the following change in Constitution: "That Article IV. Section C. of the Constitution of the Board of Directors be amended to read: 'Three representatives of the Alumni elected by ballot from the whole body of Alumni, the election to be carried out by the Executive Committee of the Board of Directors.'"

The Secretary was requested to consider and report to the next meeting plans for carrying out this election.

E. 362. *Staff Residences.*

Reported that in regard to D 328 the West China Committee voted WC.76 to express the judgment of the Committee that this is not the time to erect additional residences.

E. 363. *Department of Music.*

In response to D 339 the West China Committee voted "WC.78 to defer action on the matter of establishing a Department of Music, pending further information as to what is involved administratively and whether the music courses now given meet the

requirements of the Ministry of Education for the registry of a Department of Music."

AGREED to secure all necessary information as speedily as possible for forwarding to the West China Committee.

E. 364. *Institute of Biochemistry.*

In response to D 351 the West China Committee voted "WC.79 to defer action on the matter of establishing an Institute of Biochemistry pending further information as to what such an Institute would involve beyond the present Department of Biochemistry, e.g., whether the granting of advanced degrees is contemplated, and if so, whether this would require a larger staff; and pending also correspondence with the Rev. Noel B. Slater of London in regard to the permanency of the Birmingham Chair, it having been suggested that funds from this source might be used to finance part of the expenses of the Institute."

AGREED to request Dr. Lan to sign a statement for the West China Committee guaranteeing that the Biochemistry Institute will not call upon the University for funds (regular budget funds) to operate the Institute.

E. 365. *Invitation to Churches to cooperate in the University.*

AGREED to pass on to the Board of Directors the request of Council to invite the Church of the Brethren in the United States, the English Baptist Mission and the Canadian Anglican Church to participate in the West China Union University.

E. 366. *Rev Howard Veals.*

The best wishes of the Executive were extended to Rev. Howard Veals for a profitable and enjoyable furlough.

WEST CHINA UNION UNIVERSITY

Meeting of the *Executive Committee* of the BOARD OF DIRECTORS held on March 16th, 1949.

Present: G. W. Sparling (in the Chair), Ho Beh-heng, Lo Pin-san, Whang T'ien-chi, Miss Harris, Mrs. Yoh Bao-chi; ex officio: S. H. Feng, and A. W. Lindsay.

The Minutes of the last meeting were approved as circulated.

The Chairman extended a cordial welcome to Miss Harris, newly elected member of the Executive.

E. 367. *University Church.*

Report was received from Dr. McMullen of a meeting of the Trustees of the UBCCC held on February 18th, which considered correspondence from West China. The Trustees, although still adhering to their judgment that "this is not a favorable time to build in view of the unsettled conditions in China", do not interpret this advice as requiring the suspension of the building operations or as reversing the action previously taken by the Annual Meeting of the United Board. On the basis of this letter it was agreed to accede to the request of the University Council that permission be given to the Church Building Committee to proceed with the erection of the Church.

E. 368. *UBCCC China Office.*

Regret was expressed at the announcement from New York that the UBCCC China Office will be closed at the end of March; that Dr. Fenn will move to the New York Office and Mr. Lovejoy to the American Advisory Committee, at least for the time being.

AGREED to express sincere thanks to the United Board for the service rendered to the University through Dr. William P. Fenn and Mr. Allen P. Lovejoy in its China Office, and to express the hope that the China Office will be closed for a temporary period only.

E. 369. *Nurses' Residence.*

Report was made of the completion of the University Hospital Nurses' Residence. (This is on Baptist land about to be handed over to the University).

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AGREED to express grateful thanks to the Women's Missionary Society of the United Church of Canada Mission for the contribution of Can \$22,500 for the construction of the Nurses' Residence and to request the University Administration to place a suitable memorial plaque in the building in honour of Miss Caroline Wellwood; the building to be known as "The Caroline Wellwood Memorial Building."

It was further AGREED that it be noted that this building shall house University grade Nurses as well as those of the Ren Chi Nursing School; that the building is a residence not a school.

E. 370. *Baptist Union Middle School Dormitory.*

Report was made of the completion of the Baptist Union Middle School Dormitory, which is a substitute for the Caroline Wellwood Memorial Building. The Dormitory has now been handed over to the Baptist Mission and is occupied by Baptist students.

E. 371. *Biochemistry Students.*

Following minute E. 364, it was reported that Dr. T. H. Lan has signed for the West China Committee a statement guaranteeing that the Institute will not make request for University regular budget funds, or funds provided for undergraduate work of the Department of Biochemistry for the support of the Institute; that the Institute will be supported by special funds, these to include the research grant associated with the Birmingham Chair.

E. 372. *Proposed Department of Music.*

A detailed curriculum for the proposed Department of Music, prepared by Miss Anne Ward, was presented. Reported that it has not been possible to secure the Music curriculum approved by the Ministry of Education.

AGREED to secure the Ginling College Music curriculum and to forward it together with Miss Ward's proposal for the curriculum of the Department of Music to the West China Committee for approval.

E. 373. *Alumni Representation on Board of Directors.*

Following further consideration of minute E. 361 President Fong and Dr. Lindsay were asked to consult with the Executive of the Alumni as to the plan to be employed for carrying out the election of three representatives of the Alumni to serve on the Board of Directors of the University.

E. 374. *Retrenchment Policy.*

Discussion took place regarding the following recommendations from the United Church of Canada Mission:

"Whereas there is a scarcity of able, well trained Christian teachers in China, and whereas we believe that Christian staff members should number more than half (at the very least) of the total staff, and whereas the limited financial resources of the University make it impossible to remunerate and house adequately the present staff,

Resolved: that we recommend to the West China Union University that there be an appreciable reduction in the staff and that this reduction be effected by closing the departments of Agronomy, Rural Reconstruction, and Economics.

"Whereas the number of staff members who are interested in demonstrating the Christian way of life in their daily contacts with students is limited, therefore in line with the recommendation made above, that staff be appreciably reduced, and feeling that it would assist in maintaining high academic standards:

Resolved: that we approve of the policy of the WCUU of reducing the enrolment of the student body to a maximum of 1200.

"Whereas we believe the ratio of Christian to non-Christian students is too low, and whereas we believe it is extremely difficult for students to come from the schools in outlying areas and write entrance examinations under trying circumstances in strange surroundings in Chengtu and whereas we believe the exposure to the Christian message in the Middle Schools operated under Christian auspices is extremely valuable, therefore,

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Resolved that the University arrange to hold two entrance examinations of the same high standard:

(1) Examination papers would be sent to the Christian Middle Schools in May, where the students would write under careful supervision and the papers be returned to the University for grading.

(2) Examination open to all would be held at the usual time, students being selected to make up the University Freshman quota, not already filled by successful candidates of the first examination.

AGREED to refer the suggestion regarding entrance examinations to the University Council's special Committee on Entrance Examinations for careful consideration.

AGREED to advise the University Administration to limit the enrolment of students for the year 1949/50 to twelve hundred, and to request the Administration to plan a 30% reduction in the total staff of the University; and to report its proposed plan to the April meeting of the Executive.

E. 375. *Teachers' College.*

AGREED to permit the Administration to assist the special one-year Teachers' College in Chengtu to become registered with Ministry of Education.

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Minutes ✓

WEST CHINA-UNION UNIVERSITY

Minutes of Meeting of the Executive Committee of the BOARD OF DIRECTORS, held on June 8th, 1949.

Present: Bishop Song in the Chair, Mrs. Yoh Bao-ch'i, Messrs. Luke Hsiao, F. O. Stockwell, L. E. Willmott, with President Fong and Dr. Lindsay ex officio.

E. 381. *Officers of the Executive Committee.*

Agreed to appoint Bishop Song Chairman with Dr. T. C. Whang as Vice-Chairman of the Executive.

E. 382 *JCRR.*

Mr. Ch'en Kai-sze of the Bureau of Reconstruction attended to represent the Joint Commission on Rural Reconstruction in putting its request for accommodation on our campus.

In the discussion stress was laid on the importance of keeping the University as free as possible from all political connections at this time.

Resolved that in view of the critical situation existing in China at the present time the Executive regretfully considers it unwise to invite the JCRR in its official capacity to our campus.

E. 383. *Rural Reconstruction and Agronomy.*

After a very full discussion of Dr. Fugh Bao-shen's petition regarding the Rural Reconstruction Department and a similar petition from Dean Ho regarding Agronomy, it was

Resolved that in view of the fact that a year ago it was considered necessary in the interests of economy to curtail the work and personnel of the Departments of Rural Reconstruction and Agronomy; that the financial situation is becoming even more difficult than it was a year ago; that the University is now faced with uncertainty in the general situation as well as in the financial situation, the Executive reaffirms the policy indicated in minutes D-335 and D-337, to the effect that this coming year no new students be received into either of these Departments, but that if next year the

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WEST CHINA UNION UNIVERSITY

Minutes of Meeting of the Executive Committee of the BOARD OF DIRECTORS, held on June 8th, 1949.

Present:

Bishop Song (Chairman)
Mrs. Yoh Bao-ch'i
Messrs. Luke Hsiao
F. O. Stockwell

L. E. Willmott
President Fong
Dr. Lindsay
ex officio.

E.381. Officers of the Executive Committee.

Agreed to appoint Bishop Song Chairman with Dr. T. C. Whang as Vice-Chairman of the Executive.

E.382. JCRR.

Mr. Ch'en Kai-size of the Bureau of Reconstruction attended to represent the Joint Commission on Rural Reconstruction in putting its request for accommodation on our campus.

In the discussion stress was laid on the importance of keeping the University as free as possible from all political connections at this time.

RESOLVED that in view of the critical situation existing in China at the present time the Executive regretfully considers it unwise to invite the JCRR in its official capacity to our campus.

E.383. Rural Reconstruction and Agronomy.

After a very full discussion of Dr. Fugh Bao-shen's petition regarding the Rural Reconstruction Department and a similar petition from Dean Ho regarding Agronomy, it was

RESOLVED that in view of the fact that a year ago it was considered necessary in the interests of economy to curtail the work and personnel of the Departments of Rural Reconstruction and Agronomy; that the financial situation is becoming even more difficult than it was a year ago; that the University is now faced with uncertainty in the general situation as well as in the financial situation, the Executive reaffirms the policy indicated in minutes D-335 and D-337, to the effect that this coming year no new students be received into either of these Departments, but that if next year the general situation warrants it the Board will reconsider permitting the Departments again to admit Freshmen. It was further agreed that Dr. Luke Hsiao, and if necessary Bishop Song, meet with Dr. Fugh and Dean Ho to express the sympathy of the Executive with their point of view and with their keen desire to continue their Departments at full strength, but to point out that under the present circumstances it is not possible to reverse the decision of the full Board as set forth in minutes D-374 and D-373, respectively.

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WEST CHINA UNION UNIVERSITY

Minutes of the *Executive Committee* of BOARD OF DIRECTORS, held on June 14th, 1949.

Present: C. T. Song, Fu Chin-beh, Winifred Harris, Luke Hsiao, Lo Pin-san, F. O. Stockwell, T. C. Whang, L. E. Willmott, Yoh Bao-chi and President S. H. Fong, Dr. A. W. Lindsay (ex officio).

Minutes of last meeting read and approved.

E. 384. *Rural Reconstruction and Agronomy.*

Dr. Luke Hsiao reported on interviews with staff and students of the Departments of Rural Reconstruction and Agronomy.

Inasmuch as the letters and statements received from the staff and students of the Departments of Rural Reconstruction and Agronomy are in agreement, to the effect that for this year these Departments do not add further financial burdens to the University budget, and further that if next year there should be insufficient funds to support the work of these Departments, they are agreed to be closed.

RESOLVED that the Executive advise the Administration to accept a class of sophomores in the Departments of Rural Reconstruction and Agronomy for the year 1949-50.

It is understood that this action does not affect the decision of the Annual Meeting of the Board of Directors regarding the staffing of these two Departments, i.e. that only one member of the staff of Rural Reconstruction and three members of the staff of Agronomy may be paid from the University budget.

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WEST CHINA UNION UNIVERSITY

Minutes of the Executive Committee of BOARD OF DIRECTORS, held
on June 14th, 1949.

Present:

C. T. Song	T. C. Whang
Fu Chin-beh	L. E. Willmott
Winifred Harris	Yoh Bao-chi
Luke Hsiao	President S. H. Fong
Lo Pin-san	Dr. A. W. Lindsay
F. O. Stockwell	ex officio.

Minutes of last meeting read and approved.

E.384. Rural Reconstruction and Agronomy.

Dr. Luke Hsiao reported on interviews with staff and students of the Departments of Rural Reconstruction and Agronomy.

Correspondence and memoranda were presented from staff and students of both Departments.

Inasmuch as the letters and statements received from the staff and students of the Departments of Rural Reconstruction and Agronomy are in agreement, to the effect that for this year these Departments do not add further financial burdens to the University budget, and further that if next year there should be insufficient funds to support the work of these Departments, they are agreed to be closed,

RESOLVED that the Executive advise the Administration to accept a class of Sophomores in the Departments of Rural Reconstruction and Agronomy for the year 1949-50.

It is understood that this action does not affect the decision of the Annual Meeting of the Board of Directors regarding the staffing of these two Departments, i.e. that only one member of staff of Rural Reconstruction and three members of the staff of Agronomy may be paid from the University budget.

minutes Lee

WEST CHINA UNION UNIVERSITY

Meeting of the Executive Committee of the BOARD OF DIRECTORS held on August 6th, 1949.

Present: Bishop C.T. Song in the Chair, Winifred Harris, Luke Hsiao, Lo Pin-san, C.G. Vichert, Yoh Bao-chi; exofficio: S.H. Fong, A.W. Lindsay; by invitation F.O. Stockwell and Canning Young.

E. 385 Membership.

Reported that Rev. Clarence Vichert will take the place of Rev. F.O. Stockwell as the representative of the Methodist and Baptist Missions on the Board of Directors.

Agreed to receive Rev. Clarence Vichert as a member of the Executive Committee in place of Rev. F.O. Stockwell.

Agreed to present to the next meeting of the full Board the suggestion of the American Baptist Mission that each Denomination cooperating in the University have two representatives on the Board of Directors.

E. 386 UU. Middle School.

An urgent request was received from the UU Middle School Board that the University loan approximately Silver \$3,000 to the School for the purchase of a residence for their Principal, a suitable house and land adjacent to the Middle School having suddenly become available. On the understanding that the cooperating Missions will pay their share of the cost within a reasonable period.

Agreed to loan to the UU Middle School the sum of 35 ounces of gold plus silver \$143 for expenses for the purchase of a house for their Principal. the University to hold the deeds until the total loan is refunded in gold bullion.

E. 387 University Church Constitution.

Messrs. F.O. Stockwell and Canning Young attended to represent the Church Board in the matter of a Constitution for the University Church. Mr. Canning Young spoke for the group in the Church which feels that the Church should be an integral part of the University and under the control of the University;

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Mr. Stockwell for the group who consider it should be an independent Church serving the University and the neighbourhood. Documents supporting these divergent points of view had been circulated to the members of the Executive prior to the meeting.

After full discussion it was agreed to recommend the following principles as a basis for the University Church Constitution:

1. The West China Union University Church shall be known as 'The University Church'.
2. The Church shall be undenominational and complementary to the Churches founding the University.
3. The Church building and its grounds are the property and under the control of the University through the Church Board.
4. The Pastor of the Church and his assistants shall be members of the University staff. The Pastor shall be the Chairman of a Church Committee responsible for University students religious life.
5. The finances of the Church shall be the responsibility of the Church Board; the University budgeting for an annual grant to the Board.
6. The Pastor or Pastors shall be appointed by the Church Board with the approval of the University.
7. The Church shall be managed by a Board elected by the active membership of the Church; at least three-fourths of the members of the Church Board shall be members of the faculty and student body of the WCUU. There shall be an Executive Committee of the Board. The Church Board shall appoint committees responsible for:
 - a. Current finances
 - b. Worship services
 - c. Membership
 - d. Social services
 - e. Religious teaching
 - f. Church life
 - g. Religious guidance of University students, etc.

8. The Church shall receive Christians into membership from any Christian Church or by a confession of Christian faith. Applicants shall be received by whatever form of admission to Church membership they prefer.
9. The purposes of the Church are the worship of God, the proclamation of the Gospel, and the coordinating center of the religious life of the University, its associated schools and its neighbourhood community. The Church shall particularly foster the spiritual life of the University staff and families, its students, workmen and servants.
10. Any revisions of the Constitution of the Church shall be presented to the University by the Church Board and shall become effective when the Board of Directors of the University is assured that they accord with the University's charter and objectives.
11. If or when Church procedure, worship and faith are in question, either in principle or practice, these shall be referred for final appeal to the West China Committee of the United Board for Christian Colleges in China.

E. 388 Liu Shu-ming's House.

Reported that the Committee negotiating with Dr. Liu Shu-ming regarding his house, No. 23, on Baptist land, recommend that the University purchase the house for Silver \$1,800.

Agreed to purchase house No. 23 from Dr. Liu Shu-ming for the sum of Silver \$1,800 on the understanding that he vacates the house within one year.

E. 389 Chu Property.

Reported that permission has been received from New York to use WCUU funds not exceeding US \$5,000 to purchase the Chu property adjacent to the Women's College.

Agreed to permit the Administration to purchase the Chu property for the lowest price possible, not exceeding US\$5,000.

E. 390 Home Economics Building.

Reported that the New York Office has turned down the University's request for funds to raise the central section of

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the Home Economics Building from one to two storeys. However, Dr. Stella Cheng, Head of the Department of Economics, has received a gift of lumber sufficient for the alteration, together with US \$500; on the strength of these contributions, Council has given permission for the proposed alteration provided Dr. Cheng raises the necessary funds.

Agreed to approve the action of the Council in permitting the alteration to the Home Economics Building provided Dr. Stella Cheng accepts responsibility for the total cost.

E. 391 Government Rice.

Reported that the proceeds from the sale of the Provincial Government's allocation to the University of 15,290 single *tan* of rice amounted to US \$3,474.46.

Agreed to send a special letter of appreciation to General Chen for his assistance to the University in selling the Government rice.

E. 392 Rural Reconstruction and Agronomy.

After discussion of a misunderstanding which had arisen in the interpretation of minute E. 384 agreed to reaffirm the wording of minute E. 384, as passed on June 14th, further to stipulate that the University cannot accept any more responsibility than is indicated by this minute.

E. 393 Chinese Vice-Chancellor.

Agreed to appoint Dr. Li Hen as Chinese Vice-Chancellor of the West China Union University.

E. 394 Minute Secretary.

Agreed to appoint Rev. Clarence Vichert Minute Secretary of the Executive.

CLARENCE VICHERT.

Minute Secretary.

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WEST CHINA UNION UNIVERSITY

Meeting of the Executive Committee of the BOARD OF DIRECTORS held on August 6th,
1949.

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6. The Pastor or Pastors shall be appointed by the Church Board with the approval of the University.
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 - c. Membership
 - d. Social services
 - e. Religious teaching
 - f. Church life
 - g. Religious guidance of University students, etc.
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E. 391 Government Rice

Reported that the proceeds from the sale of the Provincial Government's allocation to the University of 15,290 single tan of rice amounted to US\$3,474.46.

AGREED to send a special letter of appreciation to General Cheng for his assistance to the University in selling the Government rice.

E. 392 Rural Reconstruction and Agronomy

After discussion of a misunderstanding which had arisen in the interpretation of minute E. 384 agreed to reaffirm the wording of minute E. 384 as passed on June 14th further to stipulate that the University cannot accept any more responsibility than is indicated by this minute.

E. 393 Chinese Vice-Chancellor

AGREED to appoint Dr. Li Hen as Chinese Vice-Chancellor of the West China Union University.

E. 394 Minute Secretary

AGREED to appoint Rev. Clarence Vichert Minute Secretary of the Executive.

Clarence Vichert,
Minute Secretary

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WEST CHINA UNION UNIVERSITY

Meeting of the Executive Committee of the BOARD OF DIRECTORS, held on October 12th, 1949.

Present: T. C. Whang (Vice-Chairman) occupied the Chair
Miss W. Harris Dr. Luke Hsiao
Pastor Fu Chin-beh Dr. J. Moncrieff
Mr. L. E. Willmott President S. H. Fong
A. W. Lindsay ex officio

In the absence of the English Minute Secretary, Mr. Vichert, Mr. Willmott was asked to record the minutes.

The Minutes of last meeting as circulated were approved.

E. 331 Membership

That while Mr. Vichert is away from Chengtu we ask Dr. Moncrieff to attend meetings of the Executive as his proxy.

E. 382 Gift of Farm

That we record the fact that Mr. Fu Tze-kang has given 51 Chinese acres of rice-land near Tsung Ni Chiao to the University--the title deeds have been received--the income from which is to be used for scholarships for students in Medicine and Dentistry, and that we request the President to write on behalf of the Board expressing our thanks.

E. 838 J.C.R.R.

That we record the fact that the University is receiving grants from J.C.R.R. for a number of special projects.

E. 384 Government Rice

That we approve of the Administrative Council recommendation that the Government rice grant be used for staff welfare at the discretion of the Council.

E. 385 University Church

That we approve of a loan from special funds held in New York to the Board of the University Church sufficient to complete the roof of the central unit of the Church building, and that we request the Church Board to make immediate plans to raise the amount borrowed from the University to repay the loan.

E. 386 Pensions & Retiring Allowance

That we approve of the Administrative Council continuing its planning for a pension and retiring allowance scheme for members of the faculty of the University.

Adjournment

L. E. Willmott
Recording Secretary

(extra copies in West China Union Minutes folder) 5/19/50

WEST CHINA UNION UNIVERSITY

Meeting of the *Executive Committee* of the BOARD OF DIRECTORS, held on December 31st, 1949.

Present: Bishop C.T. Song (Chairman), Mr. C.G. Vichert (Secretary), Dr. Luke Hsiao, Mrs. B.C. Yoh, Dr. T.C. Whang, Dr. Lo Pin-san; President Fong and Vice-Chancellor Lindsay ex officio.

The Minutes of last meeting as circulated were approved.

E. 400. *Christian Program.*

Dr. Lindsay read extracts from two letters from Dr. McMullen concerning the necessity for strengthening the Christian program on the campus. A report of present activities and suggestions for future plans will be submitted to Dr. McMullen.

E. 401. *Present Situation.*

President Fong reported on what steps had been taken to meet the emergency of the past few weeks. Now that Chengtu has been liberated there are new problems to be met. Should we take action ourselves or should we wait for directions from the New Government?

It was the feeling of the Executive that minor adjustments should be made now but any major changes should be postponed until we have more information. Possible misunderstanding between foreign and Chinese members of the University staff could be minimized or avoided by a reconsideration of salaries and housing. A financial statement should be prepared which would make clear to all the University budget.

It was decided to leave a discussion of the University Church Constitution for later meeting.

Clarence G. Vichert
Minute Secretary

Meeting of the *Executive Committee* of the BOARD OF DIRECTORS, held on January 28th, 1950.

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Present: Dr. T.C. Whang (Chairman), Mr. C.G. Vicher (Secretary), Miss W. Harris, Dr. Luke Hsiao, Mrs. B.C. Yoh, Mr. H. Veals, Dr. Lo Pin-san; President Fong, Vice-Chancellors Li Hen and A.W. Lindsay ex officio.

The Minutes of last meeting as circulated were approved.

E. 402. Christian Program.

Dr. Lindsay read a letter from Dr. McMullen which stressed the need for keeping the Union University Christian. If this cannot be done the University should be closed.

E. 403. Present Situation.

President Fong gave a report of the present situation on the campus. He said that under the new regime, in University administration, the authority comes from below rather than from above. Questions are decided by the will of the majority in open meetings where all people connected with the University have representation.

President Fong also gave a report on the educational situation in East China.

E. 404. Registration.

President Fong stated that from conversations with the Military Control Representative the University could not be registered with a Guidance Office. He therefore reported it as being closed.

Dr. Li Hen reported on the progress that had been made toward registration of the University.

Voted to accept Dr. Li Hen's and President Fong's reports on Registration.

Voted to ask President Fong and Dr. Hsiao to present the University registration papers to the Military Control Bureau.

E. 405. President and Vice-Chancellor.

Voted that President Fong's and Dr. Lindsay's resignation be laid on the table.

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UNITED BOARD

Clarence G. Vichert
Minute Secretary.

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WEST CHINA UNION UNIVERSITY

Minutes of meeting of the Executive Committee of the
BOARD OF DIRECTORS, held on February 27th, 1950.

Present: Bishop C.T. Song (chairman), Dr. Luke Hsiao, Mrs. B.C. Yoh, Dr. T.C. Whang, Dr. Lo Pin-san, Rev. H. Veals, Miss W. Harris and Mr. C.G. Vichert (secretary); President Fong and Messrs. Li Hen and Lindsay ex officio.

E. 406. Correspondence.

Dr. Lindsay read a letter from Nanking University giving a review of the present situation there.

E. 407. Reorganisation of University Administration.

A lengthy discussion took place on the General Faculty's proposed plan of reorganisation of the University administration.

The Government's regulations governing the powers and duties of Boards of Directors of Private Schools were read.

Dr. Hsiao was appointed to take notes of the revisions agreed upon by the Executive to the proposed reorganisation plan.

Bishop Song, Dr. Hsiao, Messrs. Vichert and Lindsay were appointed a committee to edit the revisions and present them to Mr. Wen of the Government Cultural and Educational Affairs Bureau for approval.

The revisions to the proposed University Reorganisation plan are as follows:

Concerning the duties and rights of the Board of Directors:

Resolved: to adopt item 4 of the regulations for Directors as proclaimed by the Military Government:

- (a) to secure and preserve funds, prepare and agree on the budget;
- (b) to appoint and dismiss the President;
- (c) to define the purpose and policy of the School; urge the execution of the aim of education as defined by the New Democracy as well as the laws and regulations proclaimed by the Government.

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Concerning the duties and rights of the General Council:

- (a) to prepare the budget;
- (b) to propose the establishment or closing of Colleges or Departments;
- (c) to prepare the curriculum;
- (d) to make general University regulations;
- (e) welfare of the staff, students and workmen;
- (f) to discuss the agenda prepared by the President;
- (g) The Directors to consult the opinion of the General Council when a president is to be elected by the Board of Directors;
- (h) other important regulations affecting the School as a whole.

Concerning regulation regarding voting in General Council.

- (b) the motion to lay on the table shall require a majority vote, that is of at least five units.

Concerning membership of westerners in the staff union.

Resolved to ask the Government for its decision.

Concerning tuition for the Spring Term.

Resolved to ask the Government to fix the amount.

Concerning teachers.

Resolved: that teachers whose classes students refuse to attend shall be paid to the end of their contract, but no new teachers shall be engaged due to lack of funds;

Concerning use of US\$2,000 Welfare Fund.

Resolved: that as the fund has been allocated for welfare, its use for other purposes should be decided in consultation with the staff.

Clarence G. Vichert

Minute Secretary.

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WEST CHINA UNION UNIVERSITY

Meeting of the Executive Committee of the BOARD OF DIRECTORS, held on December 31st, 1949.

Present: Bishop C. T. Song (Chairman), Mr. C. G. Vichert (Secretary), Dr. Luke Hsiao, Mrs. B. C. Yoh, Dr. T. C. Whang, Dr. Lo Pin-san; President Fong and Vice-Chancellor Lindsay ex officio.

The Minutes of last meeting as circulated were approved.

E. 400. Christian Program.

Dr. Lindsay read extracts from two letters from Dr. McFullen concerning the necessity for strengthening the Christian program on the campus. A report of present activities and suggestions for future plans will be submitted to Dr. McFullen.

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President Fong reported on what steps had been taken to meet the emergency of the past few weeks. Now that Chengtu has been liberated there are new problems to be met. Should we take action ourselves or should we wait for directions from the New Government?

It was the feeling of the Executive that minor adjustments should be made now but any major changes should be postponed until we have more information. Possible misunderstanding between foreign and Chinese members of the University staff could be minimized or avoided by a reconsideration of salaries and housing. A financial statement should be prepared which would make clear to all the University budget.

It was decided to leave a discussion of the University Church Constitution for later meeting.

Clarence G. Vichert
Minute Secretary

Meeting of the Executive Committee of the BOARD OF DIRECTORS, held on January 28th, 1950.

Present: Dr. T.C. Whang (Chairman), Mr. C.G. Vichert (Secretary), Miss W. Harris, Dr. Luke Hsiao, Mrs. B.C. Yoh, Mr. H. Veals, Dr. Lo Pin-san; President Fong, Vice-Chancellors Li Hen and A.W. Lindsay ex officio.

The Minutes of last meeting as circulated were approved.

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President Fong gave a report of the present situation on the campus. He said that under the new regime, in University administration, the authority comes from below rather than from above. Questions are decided by the will of the majority in open meetings where all people connected with the University have representation.

President Fong also gave a report on the educational situation in East China.

E. 404. Registration.

President Fong stated that from conversation with the Military Control

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Representative the University could not be registered with a Guidance Office. He therefore reported it as being closed.

Dr. Li Hen reported on the progress that had been made toward registration of the University.

Voted to accept Dr. Li Hen's and President Fong's reports on Registration.

Voted to ask President Fong and Dr. Hsiao to present the University registration papers to the Military Control Bureau.

E. 405. President and Vice-Chancellor.

Voted that President Fong's and Dr. Lindsay's resignations be laid on the table.

Clarence G. Vichert
Minute Secretary.

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Minutes of Meeting of the Executive Committee of the
BOARD OF DIRECTORS, held on February 27th, 1950.

Present: Bishop C. T. Song (chairman), Dr. Luke Hsiao, Mrs. B. C. Yoh,
Dr. T. C. Whang, Dr. Lo Pin-san, Rev. H. Veals, Miss W. Harris
and Mr. C. G. Vichert (secretary); President Fong and Messrs.
Li Hen and Lindsay ex officio.

E. 406 Correspondence.

Dr. Lindsay read a letter from Nanking University giving a review of
the present situation there.

E. 407 Reorganisation of University Administration.

A lengthy discussion took place on the General Faculty's proposed
plan of reorganisation of the University administration.

The Government's regulations governing the powers and duties of
Boards of Directors of Private Schools were read.

Dr. Hsiao was appointed to take notes of the revisions agreed upon
by the Executive to the proposed reorganisation plan.

Bishop Song, Dr. Hsiao, Messrs. Vichert and Lindsay were appointed
a committee to edit the revisions and present them to Mr. Wen of the
Government Cultural and Educational Affairs Bureau for approval.

The revisions to the proposed University Reorganisation plan are
as follows:

Concerning the duties and rights of the Board of Directors:

Resolved: to adopt item 4 of the regulations for Directors as proclaimed
by the Military Government:

- (a) to secure and preserve funds, prepare and agree on the budget;
- (b) to appoint and dismiss the President;
- (c) to define the purpose and policy of the School; urge the
the execution of the aim of education as defined by the
New Democracy as well as the laws and regulations proclaimed
by the government.

Concerning the duties and rights of the General Council:

- (a) to prepare the budget;
- (b) to propose the establishment or closing of Colleges or Departments;
- (c) to prepare the curriculum;
- (d) to make general University regulations;
- (e) welfare of the staff, students and workmen;

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- (f) to discuss the agenda prepared by the President;
- (g) The Directors to consult the opinion of the General Council when a president is to be elected by the Board of Directors;
- (h) other important regulations affecting the School as a whole.

Concerning regulation regarding voting in General Council,

- (b) the motion to lay on the table shall require a majority vote, that is of at least five units.

Concerning membership of westerners in the staff union,

Resolved to ask the Government for its decision.

Concerning tuition for the Spring Term,

Resolved to ask the Government to fix the amount.

Concerning teachers,

Resolved that teachers whose classes students refuse to attend shall be paid to the end of their contract, but no new teachers shall be engaged due to lack of funds;

Concerning use of US\$2,000 Welfare Fund,

Resolved that as the fund has been allocated for welfare, its use for other purposes should be decided in consultation with the staff.

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WEST CHINA UNION UNIVERSITY

Minutes of Meeting of the Executive Committee of the BOARD OF DIRECTORS, held on April 1st, 1950.

Present: Bishop C.T. Song (Chairman), Dr. Luke Hsiao, Dr. Lo Pin-san, Dr. T.C. Whang, Mrs. B.C. Yoh, Mr. C.G. Vichert (Secretary); President S.H. Fong and Dr. A.W. Lindsay exofficio.

The Minutes of the last meeting were approved as circulated.

E. 408. *University Church.*

Dr. Lindsay read a letter from Dr. Phelps which suggested that Dr. Arnup be invited to participate in the formal opening of the University Church.

Resolved: to lay Dr. Phelps' letter on the table until the University Church is nearer completion.

E. 409. *China Christian Educational Association.*

Resolved: to ask President Fong to represent the West China Union University at the meeting of the China Christian Educational Association, to be held in Nanking, April 26th to 28th, 1950.

Resolved: to ask Bishop Song and Dr. Hsiao to consult with the University Council as to whether a Committee of Chairmen of University Standing Committees or a Committee of Deans act in place of President Fong while he is absent at Nanking.

E. 410. *Reorganisation of University Administration.*

President Fong and Dr. Lindsay reported the reply from Mr. Wen of the Educational and Cultural Bureau with regard to recommendations submitted to that Bureau by the Executive Committee of the Board of Directors and by the University Council.

In his reply Mr. Wen stated (1) that the Purpose of the University must be in accordance with the common principles of the People's Assembly and its policy and program for culture and education; that no Private School is permitted to decide its own purpose;

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- (2) that the duties of the Board of Directors and the University Council as proposed by the Directors are acceptable;
- (3) that the University Council is not the highest organisation to decide University policy, but rather the University organisation which holds the highest powers in business affairs;
- (4) that the University Council has no power to open or close a College or Department; it can only recommend to the Board of Directors, which must receive approval from the Government;
- (5) that the University Council may only propose the curricula of the Colleges, which must be forwarded by the Board of Directors to the Government for approval;
- (6) that the other duties of the University Council shall be according to the Draft Regulations concerning the Control of Private Schools in Chengtu;
- (7) that the Board of Directors recommendation "that the motion to lay on the table shall require a majority vote, that is of at least five units" is accepted;
- (8) that the question of western representation on the Council be not acted upon at the present time.
- (9) that University fees should be such as to be fair both to the students and to the University;
- (10) that the title of "Honorary President" cannot be used by a westerner.

E. 411. *President's Report.*

President Fong reported on the state of the University at the beginning of the new term. He mentioned that 150 students are receiving special help and that a part of the money available for student aid is being kept for the fall term.

E. 412. *Hospital Finances.*

President Fong reported on the difficult financial condition of the University Hospital's six units and the high taxes demanded.

E. 413. *Religious Activities.*

Reported that the report on Religious Activities requested by Dr. McMullen has already been sent, covering two schemes,

one for US\$500, and the other for US\$2,000.

E. 414. *Joint Missions-University Housing Agreement.*

Reported that the Missions have signed an agreement with the University for the allocation of their Mission houses by a Joint Missions-University Housing Committee.

E. 415. *Home Economics Building.*

A question has been raised as to the ownership of the Home Economics Building. Supporting documents have been handed in to the Government showing that the Building was bought by the University in July 1948.

E. 416. *Fu Family Farm.*

President Fong reported that the Fu Family Farm has been returned to the donor because its value was too low to fulfil the conditions of the gift.

E. 417. *Membership of the Board of Directors.*

Resolved: to recommend to the Board of Directors that General Ch'en Ch'in-shuan be coopted as one of their members.

E. 418. *Resignations.*

Resolved: to accept Dr. Li Hen's resignation as Chinese Executive Secretary and that the Chairman write him a letter to that effect.

Resolved: to lay Bishop Song's resignation on the table.

E. 419. *Western Dormitories.*

Resolved: to have the Government sign a document regarding their temporary use of the Western Dormitories.

Adjournment.

Clarence G. Vichert

Minute Secretary.

WEST CHINA UNION UNIVERSITY

Minutes of Meeting of the Executive Committee of the BOARD OF DIRECTORS,
held on April 1st, 1950

Present: Bishop C. T. Song (Chairman), Dr. Luke Hsiao, Dr. Lo Pin-san,
Dr. T. C. Whang, Mrs. B. C. Yoh, Mr. C. G. Vichert (Secretary);
President S. H. Fong and Dr. A. W. Lindsay exofficio.

The Minutes of the last meeting were approved as circulated.

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policy and program for culture and education; that no Private School is per-
mitted to decide its own purpose;

(2) that the duties of the Board of Directors and the University Council as
proposed by the Directors are acceptable;

(3) that the University Council is not the highest organ. to decide Univ. policy, but rather the
University organisation which holds the highest powers in business affairs;

(4) that the University Council has no power to open or close a College or
Department; it can only recommend to the Board of Directors, which must re-
ceive approval from the Government;

(5) that the University Council may only propose the curricula of the Colleges,
which must be forwarded by the Board of Directors to the Government for ap-
proval;

(6) that the other duties of the University Council shall be according to the
Draft Regulations concerning the Control of Private Schools in Chengtu;

(7) that the Board of Directors recommendation "that the motion to lay on the
table shall require a majority vote, that is of at least five units" is accepted;

(8) that the question of western representation on the Council be not acted
upon at the present time.

(9) that University fees should be such as to be fair both to the students
and to the University;

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(10) that the title of "Honorary President" cannot be used by a westerner.

E. 411. President's Report.

President Fong reported on the state of the University at the beginning of the new term. He mentioned that 150 students are receiving special help and that a part of the money available for student aid is being kept for the fall term.

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Resolved: to lay Bishop Song's resignation on the table.

E. 419. Western Dormitories.

Resolved: to have the Government sign a document regarding their temporary use of the Western Dormitories.

Adjournment.

Clarence G. Vichert
Minute Secretary.

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WEST CHINA UNION UNIVERSITY

Minutes of the *Executive Committee* of the BOARD OF DIRECTORS, held on August 28th, 1950.

Present: P.S. Lo, Whang T'ien-chi, H. Veals, S. Holth, Chen Hsu-pin, Hsiao Lu-chia; President Fong, A.W. Lindsay, L.G. Kilborn exofficio, and W.W. Small by invitation.

E. 426. *Chairman and Secretary.*

Dr. Whang T'ien-ch'i was elected Chairman and Dr. Chen Hsu-pin Secretary.

E. 427. *Minutes.*

Minutes of the Annual Meeting of July 28th and 31st, August 7th and 8th were approved for publication.

E. 428. *Friends Mission Property.*

Agreed to accept the proposal made by the Friends Mission that they loan their property to the University and await permission from their home board to transfer the property to the University.

E. 429. *Bursar's Report.*

Reported by Mr. W W. Small that the deficit on 1950/51 estimates has been reduced by the following amounts:

Office Allowances	US\$500
Operation & Maintenance	1,000
Staff and Students Activities	300

Thus reducing the anticipated deficit to US\$8,000.

It was suggested that further efforts be made before the the next meeting of the Executive to bring expenditure within the income, the Bursar to report back.

E. 430. *Staff Salaries.*

Agreed to follow the new Government standard for Staff Salaries.

E. 431. *President's Report.*

a. Student enrolment by departments.

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b. 544 students registered for the first Entrance Examination, most being for Medicine & Dentistry: 211 were accepted.

c. Contracts not yet issued to part-time staff.

E. 432. Retrenchment.

Since the Bursar reported that our Budget Estimates show a deficit, agreed that Departments which have not five or more students in the freshman class shall not accept a first year class this year.

E. 433. Agronomy.

Agreed that the Department of Agronomy be allowed to take new students this year but when the South West Agricultural College opens all students of the Department will transfer to that College.

Agreed that apart from fundamental equipment which must be kept for the Biology Department and for the Agricultural Extension Course which may be opened in the future, the remaining equipment shall be listed and the list discussed by this Executive before the equipment is handed over.

E. 434. Letter From Alumni Association.

Consideration was given to the first 2 items of the Alumni Association's letter.

a. Enquiring re action on their letter of 1949.

b. Enquiring re the use of the money formerly donated by the Graduates.

Agreed that the Bursar prepare a report for a future meeting. Discussion of the remainder of the letter was deferred until next meeting.

E. 435. Board of Directors Room.

Agreed to ask the University to allocate a room in the Administration Building for the use of the Board of Directors.

Adjournment.

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WEST CHINA UNION UNIVERSITY

Translation Minutes of the *Executive Committee* of the BOARD OF DIRECTORS, September 30th, 1950.

Present: P. S. Lo in the Chair, Chen Hsu-pin, Yang Yun-shu, S. Holth, H. Veals; President S.H. Fong and Dr. L.G. Kilborn ex officio.

The Minutes of the last meeting were read and approved.

E. 436. University Church.

Minutes of the Church Board of September 13th, 1950 were presented including a request for financial assistance for the completion of the Church building.

Agreed to approve the following request from the Board of the University Church and to forward it to the UBCCC:

"That an urgent request be sent to the United Board for Christian Colleges in China for an immediate grant of US\$10,000 towards the building fund of the Church at the West China Union University; this grant in no way to prejudice the regular funds allocated to the West China Union University".

E. 437. China Christian Universities Association.

Agreed to record a message from the China Christian Universities Association assuring us of their continued interest and support and to reply in a suitable letter of appreciation.

E. 438. Membership of the Board.

Reported that Rev. David Gunn will represent the Methodist and Baptist Missions on the Board of Directors for the balance of the year in place of Rev. Clarence Vichert who has left on furlough.

Agreed that except for Alumni representatives on the Board of Directors all other members shall receive contracts for one year only. In the case of the Alumni representatives Dr. Chen Hsu-pin shall receive a contract for one year, Dr. Luke Hsiao for two years and Dr. Yang Yun-shu for three years.

E. 439. Agronomy.

Following up Minute E. 433 agreed to approve the list of books, periodicals and apparatus to be taken to the South-West

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Agricultural College by our Agronomy Department, with the exception of the Calculating Machine which is needed by our Department of Mathematics and Physics; the use to which the Dairy Barn will be put is referred to the Business Committee.

E. 440. Finance.

Mr. William Small, Bursar, attended to report on the budget estimates; it appears unrealistic to reduce the estimated expenditure below US\$88,000; or to increase the income beyond \$73,000; income from Tuition Fees is less than anticipated because the price of rice is low; it has been impossible to reduce the staff as much as anticipated; therefore the estimated deficit stands at US\$15,000.

Mr. Small reported a letter from Mr. Seaman to the effect that a sum of approximately US\$12,000 (representing additional income during the past fiscal year) has been placed in the West China Union University's Reserve Fund.

The New Government salary scale has not yet been introduced; it has been suggested that the present Full-Service Bonus be reduced; so that salaries, and thus total expenditures, could be limited to the income available as shown in the budget.

Voted to request the UBCCC to permit the University to use the sum of US\$12,011.04 now held in the Reserve Fund.
Voted to limit expenditures to available income.

E. 441. Women's Field Committee Relationships.

Agreed to request the Women's Field Committee to appoint two representatives to meet with the President and two representatives of the Board of Directors to discuss the future relationships of the Women's Field Committee to the Board of Directors and to the University's Administration.

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WEST CHINA UNION UNIVERSITY

Translation Minutes of the *Executive Committee* of the BOARD OF DIRECTORS, held on November 25th, 1950.

Present: Whang T'ien-ch'i, chairman, Lo Pin-san, Howard Veals: S.H. Fong and L.G. Kilborn exofficio.

E. 442. In view of the fact that there was not a quorum present it was Resolved that the following interim action be referred to members of the Executive by circulation, with request for approval.

E. 443. *Minutes.*

The Minutes of the last meeting, held on September 30th, were approved.

E. 444. *Membership of the Board.*

A letter was received from Miss Winifred Harris, reporting that having resigned as a member of the Women's Field Committee, she can no longer be a member of the Board of Directors of the University.

Resolved to accept Miss Harris' resignation.

E. 445. *Registration of the University.*

The President reported in detail on preliminary arrangements for registration. This had included the following:

1. The Bursar's Office has been placed under that of the Business Manager;
2. Western chairmen of Committees directly under the University Council have resigned;
3. The Women's Field Committee of the Women's College has been dissolved and the Women's College placed entirely under the jurisdiction of the University;
4. The Canadian Mission and the Friends Mission have reported that their home boards have definitely agreed to transfer all property on the University campus (including the Canadian School) to the University;
5. The CMS has reported that all property has been turned over to the Sheng Kung Hwei in China and this body will turn over University used property to the University;

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6. The Methodist Mission is willing to assume responsibility for the turning over of all University used property to the University, even though final approval has not yet been received from the home Church. This property includes the Eye, Ear, Nose and Throat Hospital on Shansi Kai, the Chin Ih School of Midwifery and certain shops fronting on the Hsiao Tien Chu Kai, the income from which has been used as endowment for the dormitories;
7. Members of the Baptist Mission in Chengtu have voted that they advise the University to list Baptist Mission property in the University area as University property with the hope of ratification of this procedure by the home board.

Resolved that the following Committee be elected to receive Mission Property on behalf of the Board - Lo Pin-san, Whang T'ien-ch'i, Yang Yun-shu and the President.

Some discussion took place as to the position of the University Church, but it was agreed that the Church and the property on which it stands also be reported to the Government as University property. This was presented to the University by the Baptist Mission in June 1948.

1. The Bureau's Office has been placed under that of the Business Manager.
2. Women Chairman of Committees directly under the University Council have resigned.
3. The Women's Field Committee of the Women's College has been dissolved and the Women's College placed entirely under the jurisdiction of the University.
4. The Canadian Mission and the Friends Mission have reported that their respective boards have definitely agreed to transfer all property on the University campus (including the Canadian School) to the University.
5. The CAS has reported that all property has been turned over to the School Board in China and this body will turn over University used property to the University.

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WEST CHINA UNION UNIVERSITY

Minutes of the Executive Committee of the BOARD OF DIRECTORS, held on August 28, 1950.

Present: P.S. Lo, Whang T'ien-chi, H. Veals, S. Holth, Chen Hsu-pin, Hsiao Lu-chia; President Fong, A. W. Lindsay, L.G. Kilborn exofficio, and W.W. Small by invitation.

E. 426. Chairman and Secretary.

Dr. Whang T'ien-ch'i was elected Chairman and Dr. Chen Hsu-pin Secretary.

E. 427. Minutes.

Minutes of the Annual Meeting of July 28th and 31st, August 7th and 8th were approved for publication.

E. 428. Friends Mission Property.

Agreed to accept the proposal made by the Friends Mission that they loan their property to the University and await permission from their home board to transfer the property to the University.

E. 429. Bursar's Report.

Reported by Mr. W. W. Small that the deficit on 1950-51 estimates has been reduced by the following amounts:

Office Allowances	US \$500
Operation & Maintenance	1,000
Staff and Students Activities	800
Thus reducing the anticipated deficit to US\$8,000.	

It was suggested that further efforts be made before the next meeting of the Executive to bring expenditure within the income, the Bursar to report back.

E. 430. Staff Salaries.

Agreed to follow the new Government standard for Staff Salaries.

E. 431. President's Report.

- a. Student enrolment by departments.
- b. 544 students registered for the first Entrance Examination, most being for Medicine & Dentistry: 211 were accepted.
- c. Contracts not yet issued to part-time staff.

E. 432. Retrenchment.

Since the Bursar reported that our Budget Estimates show a deficit, agreed that Departments which have not five or more students in the freshman class shall not accept a first year class this year.

E. 433. Agronomy.

Agreed that the Department of Agronomy be allowed to take new students this year but when the South West Agricultural College opens all students of the Department will transfer to that College.

Agreed that apart from fundamental equipment which must be kept for the Biology Department and for the Agricultural Extension Course which may be opened in the future, the remaining equipment shall be listed and the list discussed by this Executive before the equipment is handed over.

E. 434. Letter From Alumni Association

Consideration was given to the first 2 items of the Alumni Association's letter.

- a. Enquiring re action on their letter of 1949.
 - b. Enquiring re the use of the money formerly donated by the Graduates.
- Agreed that the Bursar prepare a report for a future meeting. Discussion of the remainder of the letter was deferred until next meeting.

E. 435. Board of Directors Room.

Agreed to ask the University to allocate a room in the Administration Building for the use of the Board of Directors.

Adjournment

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WEST CHINA UNION UNIVERSITY

Minutes of the Executive Committee of the BOARD OF DIRECTORS, September 30, 1950.

Present: P.S. Lo in the Chair, Chen Hsu-pin, Yang Yun-shu, S. Holth, H. Veals;
President S.H. Fong and Dr. L.G. Kilborn ex-officio.

The Minutes of the last meeting were read and approved.

E. 436. University Church.

Minutes of the Church Board of September 13th, 1950 were presented including a request for financial assistance for the completion of the Church building.

Agreed to approve the following request from the Board of the University Church and to forward it to the UBCCC:

"That an urgent request be sent to the United Board for Christian Colleges in China for an immediate grant of US\$10,000 towards the building fund of the Church at the West China Union University; this grant in no way to prejudice the regular funds allocated to the West China Union University".

E. 437. China Christian Universities Association.

Agreed to record a message from the China Christian Universities Association assuring us of their continued interest and support and to reply in a suitable letter of appreciation.

E. 438. Membership of the Board.

Reported that Rev. David Gunn will represent the Methodist and Baptist Missions on the Board of Directors for the balance of the year in place of Rev. Clarence Vichert who has left on furlough.

Agreed that except for Alumni representatives on the Board of Directors all other members shall receive contracts for one year only. In the case of the Alumni representatives Dr. Chen Hsu-pin shall receive a contract for one year, Dr. Luke Hsiao for two years and Dr. Yang Yun-shu for three years.

E. 439. Agronomy.

Following up Minute E. 433 agreed to approve the list of books, periodicals and apparatus to be taken to the South-West Agricultural College by our Agronomy Department, with the exception of the Calculating Machine which is needed by our Department of Mathematics and Physics; the use to which the Dairy Barn will be put is referred to the Business Committee.

E. 440. Finance.

Mr. William Small, Bursar, attended to report on the budget estimates; it appears unrealistic to reduce the estimated expenditure below US\$88,000; or to increase the income beyond \$73,000; income from Tuition Fees is less than anticipated because the price of rice is low; it has been impossible to reduce the staff as much as anticipated; therefore the estimated deficit stands at US\$15,000.

Mr. Small reported a letter from Mr. Seaman to the effect that a sum of approximately US\$12,000 (representing additional income during the past fiscal year) has been placed in the West China Union University's Reserve Fund.

The New Government salary scale has not yet been introduced; it has been suggested that the present Full-Service Bonus be reduced; so that salaries, and thus total expenditures, could be limited to the income available as shown in the budget.

Voted to request the UBCCC to permit the University to use the sum of US\$12,011.04 now held in the Reserve Fund.

Voted to limit expenditures to available income.

E. 441. Women's Field Committee Relationships.

Agreed to request the Women's Field Committee to appoint two representatives to meet with the President and two representatives of the Board of Directors to discuss the future relationships of the Women's Field Committee to the Board of Directors and to the University's Administration.

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